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**CLERK: Wendy Tonge**

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 **Newport**

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**Minutes of Church Aston Parish Council held at Church Aston Village Hall on Monday 2nd December 7.30pm 2024.**

**Present:** S Stacey (Chairman), P Sansom, R Wynn, J Pay, B Richards, B Knight, A Stokes and Paul Evans.

**In attendance:** Wendy Tonge (Clerk).

**02/12/24)**

The Chairman opened the meeting by inviting members to join him in a minute’s silence in memory of Cllr Nicholas Collier and Cllr Eric Carter.

**Item 1 - Apologies:** F McKeown (approved absence), A Eade (unwell).

**Item 2 – Declarations of Interest:** there were no declarations of interest.

**Item 3 – Public Session:** One member of the public was in attendance. No matters raised.

**Item 4 – Minutes of the Meetings held on the 7th October 2024.**

Minutes of the meetings held on the 7th October were proposed as a true and accurate record of proceedings by Cllr Wynn and seconded by Cllr Pay with all members present voting in support of the proposal.

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| Resolved**:** minutes of the meetings held on 7th October 2024 were signed by the Chairman of the meeting as a true and accurate record |

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**Item 5 – Matters arising:**

No matters arising.

**PARISH PROJECTS & COMMUNITY MATTERS**

**Item 6 - Asset Management:**

**Millenium Boulders**:

1. Cllr Richards updated members on the latest attempt to provide a local contractor. Members agreed due to the weather the matter should be put on held until the Spring 2025.
	1. **Local Development Plan: Housing Development to the rear of The Dale:**
2. Cllr Eade had circulated an email with expected dates for the first draft to become available on the week before the Cabinet meeting due to be held on the 4th December.
	1. **Flooding to the rear of The Dale:**
3. Cllr Eade had previously circulated recent correspondence with T&WC on the continuing issue with flooding. The field has recently been cultivated and seeded, Cllr Eade has a planned on-site meeting within the next few weeks and will continue to raise the matter with Full Council at the next T&WC meeting on the 11th November. Cllr Eade confirmed he will continue to keep members updated on the outcome of his meeting.
4. Neighbourhood Safety

 No further matters were raised in addition to the next quarterly priorities.

**Item 7- Representative Report:**

 **Village Hall:** Cllr Knight provided members with the following update: A new

 projector and screen has been purchased with a planned showing of a film/ballet on

 30.11.24. There will be a Craft Fair on Saturday 9th November.

**Bus Users Group:** No update available.

**Newport Regeneration Partnership:** Minutes of the previous meeting had been circulated to members for information. The AGM is due to be held this month.

 **Telford & Wrekin Council:** Cllr Eade confirmed he has offered a £1,000 contribution

 towards a speed reduction scheme along Longford Road.

**Wellington Road/Linden Hall PPG**: No update available.

**Community Leaders Meeting**: No update available.

**Wrekin Area Committee**: The Clerk informed members of her attendance at the recent SALC AGM at Shirehall.

**Item 8 - Communications Updates:**

 **Correspondence received previously circulate to members.**

1. Free LED Bulb scheme: members agreed the Clerk should deliver a box for distribution at the Community Cuppa.
2. Newport Library Partnership agreement: The Clerk has confirmed with NTC the council’s commitment to signing the agreement and is awaiting further correspondence.
3. **Newsletter:** Members agreed the next edition should be ready for distribution at the end of November. The Clerk noted a number of additional suggestions for the content of the Winter edition.
4. **Facebook:** Cllr Evans and the Clerk continue to post information on the Council’s Facebook page.
5. **Website:** The Website continues to be updated.
6. **Noticeboard:** The noticeboard continues to be updated with new information on amonthly basis. The Clerk confirmed new Perspex has been fitted.

**Item 9 - POLICY & PLANNING MATTERS**

**Planning:**To consider the following T&WC Planning Applications received during November.

None received

**Item 10 - FINANCE & GOVERNANCE**

**Accounts & Payments**

1. **The Statement of Account:** at close of business on 31/10/24 was £23,903.35
2. **Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for month ending 31/10/2024 is** £23,903.35, the Clerk A copy of the Account Balance sheet, summary of receipts and payments and Bank Reconciliation for the account at month end of 31st October 2024 was previously circulated and noted by members, signed by Cllr Paul Evans (Vice Chairman).
3. **Approval of Payments made since the last meeting:** was presented for

retrospective approval. Cllr Evans, and Cllr Wynn seconded authorisation of the following payments, with all Members present voting in favour.

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| --- | --- | --- | --- |
| **Payment** | **Payment type** | **Statute****General Power of Competence** | **Amount** |
| West Mercia Energy Supply | On-line Transfer |  | £288.06 |
| G Parkman Handyman Service | On-line Transfer |  | £85.99 |

Resolved: the above payments at 10(c) were retrospectively approved for payment at this meeting held on the 4th November 2024.

(d) **Payments for authorisation at this meeting:** Cllr Sansom proposed, and Cllr Pay seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

|  |  |  |  |
| --- | --- | --- | --- |
| **Payment** | **Cheque No.** | **Statute****General Power of Competence** | **Amount** |
| Staff Salary & Expenses November 2024 | Standing Order |  | £624.69 |
| HMRC contributions 2024 | On-line Transfer |  | £99.20 |

Resolved**:** the payment set out above at 10(d) was formally approved for payment at this meeting held on the 4th November 2024.

 **(e) Grant Schedule: Resolved** that the 1st Church Aston Brownies & Guides be

 granted £200.

 **(f ) Local Pay NJC Agreement 2024**: **Resolved** that the recommendations from

 members of The Staffing Committee be agreed and the Pay Award be accepted as

 from November 2024.

 (g) **Draft Budget for year 25-26:** A copy of the proposed budget had been previously

 circulated to members. Members discussed the proposals in detail and suggested a

 number of amendments, the Clerk/RFO agreed to alter in preparation for members

 ratification at the next parish meeting in December.

**Item 11- Roads, Hedges & Ditches**

Cllr Evans thanked Cllr Eade for his support in getting the hedge along the Village Hall cut. Cllr Eade agreed to report the matter of overgrown Ivy/vegetation near the bridge to T&WC.

Cllr Richards raised concern for the loose manhole cover along Liddles Bank. The Clerk agreed to report the issue to T&WC.

**Item 12 - Future Meeting Dates:** The following future meeting date was noted:

**Parish Council Meetings:** Monday 2nd December 2024 in The Village Hall starting at 7.30pm.

Meeting closed at 9.15pm

Signed Chairman: Date