

CLERK: Wendy Tonge
ADDRESS: 14 Deer Park Drive
Newport
Shropshire
TF10 7HB

Tel: 07403 284513
Email: churchaston@gmail.com



Minutes of the meeting of Church Aston Parish Council held at the Church Hall (Church Aston) at 7.40pm on Monday 3rd June 2024.

Present: P Evans (Acting Chairman), J Pay, P Sansom, R Wynn, B Knight, A Stokes and B Richards.

In attendance: Wendy Tonge (Clerk).

(03/06/24)

Item 1 - Apologies: S Stacey (Chairman), F McKeown (approved absence), N Collier (approved absence) and Cllr Andrew Eade (personal commitment).

Item 2 – Declarations of Interest: there were no declarations of interest.

Item 3 – Public Session: No members of the public was in attendance.

Item 4 – Minutes of the Meetings held on 13th May 2024

Minutes of the meetings held on 13th of May were proposed as a true and accurate record of proceedings by Cllr Sansom and seconded by Cllr Richards with all members present voting in support of the proposal.

Resolved: minutes of the meetings held on 13 th May 2024 were signed by the Chairman of the meeting as a true and accurate record.

Item 5 – Matters arising:

- a. **Liddle’s Bank Traffic Management Scheme:** T&WC Highways have issued a road closure notice for the 10th & 11th June for the new replacement pads to be installed.
- b. **T&WC Drainage Engineers Dept – Flooding/ Drainage:** Notes to the meeting attended by Councillors Stacey, Richard’s and Eade held with Bloor Homes Director Paul Degg, were previously circulated to members. The general feedback from members was that the meeting had been very amicable and had answered most of the queries raised. Members remained hopeful that both Bloor Homes and Telford & Wrekin Council were making steps to rectify errors and will resolve the matter. Members agreed to review the situation in October.

Other matters raised:

The Clerk confirmed the 2024 Grants form has been posted to local groups and can be found on the Parish Website.

Hilary Griffiths and Margaret Jopson have been informed they are to be awarded with the parish councils worthy citizens award on Civic Sunday (date to be confirmed). Both recipients were delighted.

PARISH PROJECTS & COMMUNITY MATTERS

Item 6 - Asset Management: Bus Shelters -The Clerk had received confirmation from T&WC for permission to clean the 3 bus shelters. Despite contacting a number of local companies only one had submitted a quote, which was shared with members.

Resolved: that the quote from M Seabury for £330 be accepted.

Millenium Boulders: Cllr Richards agreed to contact Brian the Brush to confirm a start date for the work to commence.

Item 7 - Wildflower/ Planting Project: Members agreed to take responsibility for specific planters. Cllr Evans and the Clerk will arrange a visit to Bloomsbury Garden Centre for the collection of plants. A further discussion was then held regarding suggestions to how the high cost of watering could be reduced next year, these included:

- Ask a resident/local community group to adopt a planter
- Purchase of self-watering planters
- Sponsorship of planters
- Request to Bloor Homes

A copy of the quote received from Needes Landscaping had been previously circulated for members consideration.

Resolved: that the quote from Needes Landscaping for 4 months watering, twice weekly for £1,860 (Inc VAT) be accepted.

Item 8 - T&WC Local Development Plan: Cllr Pay confirmed the submission from the parish council regarding the recent T&WC PE Application has been submitted.

Item 9 – T&WC Community Governance Boundary Review: The first Draft Report was due to be available on the 24th May. Council suspect this has not been released due to the announcement of the General Election in July.

Item 10- Representative Report

Village Hall: Cllr Knight provided members with the following news from the Village Hall. Thanks to Cllr Sansom the Foyer Book Library continues to thrive. New Mugs have been purchased and events being held shortly include a Alzheimer's fundraising evening, a film night to show House of Gucci and Peter Donovan will be performing on Saturday evening 8.15pm.

- a) **Bus Users Group:** No update available
- b) **Newport Regeneration Partnership:** No update available
- c) **Telford & Wrekin Council:** No update available.
- d) **Wellington Road/Linden Hall PPG:** No update available
- e) **Community Leaders Meeting:** No update available
- f) **Wrekin Area Committee:** No update available

Item 11 - Communications Updates:

Correspondence received previously circulate to members.

- a. T&WC Notification of the General Election to be held on 4th July.
- b. T&WC Road closure notice for Liddle’s Bank.

Newsletter: Ready for distribution.

Facebook: Cllr Evans continues to post information on the Council’s Facebook page.

Website: The Website continues to be updated.

Noticeboard: The noticeboard continues to be updated with new information on a monthly basis.

POLICY & PLANNING MATTERS

Item 12 – Planning Matters: None received.

FINANCE & GOVERNANCE

Item 13 – Accounts & Payments

(a) **The Statement of Account:** at close of business on 31/05/24 was £22,022.39

(b) **Statutory Balance Sheet, Summary of receipts and payments and Bank Reconciliation of account for month ending 31/05/2024:**

A copy of the Account Balance sheet, summary of receipts and payments and a Bank Reconciliation for the account at month end 31st May 2024 was previously circulated and noted by members, signed by Cllr P Evans (Chairman).

(c) **Approval of Payments made since the last meeting:** was presented for retrospective approval. Cllr Richards, and Cllr Sansom seconded authorisation of the following payments, with all Members present voting in favour.

Payment	Cheque No.	Statute General Power of Competence	Amount
K Baker (Audit Fees)	On-line Transfer		£65.00
Lloyds Bank	DD		£3.00
A Rigby (contribution to walking Video)	On-line Transfer		£20.00
Needes Landscaping (replacement tree)	On-line Transfer		£132.00

Resolved: the above payments at 13(c) were retrospectively approved for payment at this meeting held on the 3rd June 2024.

(d) **Payments for authorisation at this meeting:** Cllr Wynn proposed, and Cllr Stokes seconded, with unanimous vote in favour from all Members present at the meeting for the following payments to be authorised:

Payment	Cheque No.	Statute General Power of Competence	Amount
Staff Salary & Expenses June 2024	Standing Order		£624.69
HMRC contributions June 2024	On-line Transfer		£99.20
AYP Ltd (parish newsletters)	On-line Transfer		£251.00

Resolved: the payment set out above at 13(d) was formally approved for payment at this meeting held on the 3rd June 2024.

The Clerk confirmed the VAT return sent to HMRC for a total claim of £967.33. had been received

Item 14 – Roads, Hedges and Ditches:

Encroachment of hedge to the periphery of the Village Hall: the Clerk agreed to send an urgent request to Telford & Wrekin Council for the hedge to be cut- back.

Community Champions: Cllr Wynn agreed to forward this year’s criteria for local applicants considering applying to Waitrose’s Funding Scheme.

Item 15 – Future Meeting Dates: The following future meeting date was noted:

Parish Council Meetings: Monday 1st July 7.40pm at the Church Hall. The Clerk agreed to confirm if the parish council meetings could be accommodated permanently at The Village Hall for all parish meetings, this will enable meetings to commence at an earlier time of 7.30pm.

Meeting closed at 9.20pm

Signed Chairman:

Date