

CLERK: Mr Michael Atherton
ADDRESS: 53 Beechfields Way
Newport
Shropshire
TF10 8QA

Tel: 07581 454882
E. Mail: churchaston@gmail.com



1st December 2020

Church Aston Parish Council

You are summoned to attend a Monthly Meeting of the Parish Council on **Monday 7th December 2020 commencing at 7.30 pm**

In light of the coronavirus (COVID 19) restrictions on social gatherings the meeting is to be held on-line via Zoom Professional

AGENDA

1. Apologies

Apologies received from Councillors unable to participate in the meeting

2. **Declarations of Interest:** Members to disclose any pecuniary and / or non-pecuniary interest in any matters contained in this agenda.

3. Public Session

Provision has been made for public and / or press & media attendance by way of prior notice and a media link.

4. **Minutes of the Meeting Held on 2nd November 2020**

Minutes of last meeting to be agreed, amended as required. The agreed minutes are to be held over for signing by the Chairman of the meeting when restrictions on social gatherings are lifted.

5. **Matters Arising:** Matters carried forward or arising from previous meetings

- a. Wellington Road – Encroachment Update
- b. St. Andrew's Church – Community Orchard
- c. Signage in the Play Area
- d. Lighting of the Church Hall Car Park

PARISH PROJECTS & COMMUNITY MATTERS

6. Representative Reports

Unless critical all discussions relating to Representative Reports to be shared via email for the foreseeable future.

7. Communication Updates

- a. Correspondence / Face-book / Website

POLICY & PLANNING MATTERS

8. Planning Matters

Unless critical all discussions relating to Planning Matters to be shared via email for the foreseeable future.

- (a) Planning schedule for December 2020 is attached for information.
- (b) PE/2020/0543 – Proposed Development of Land West of Station Road, Newport
- (c) Local Plan Review
- (d) Buildings of Local Interest (please see email dated 10/11/20)

FINANCE & GOVERNANCE

9. Financial Matters

- a. Payments and Accounts
 - (i) Payments made since the last meeting requiring authorisation
 - (ii) Statement of account
 - (iii) Payments for authorisation at this meeting
- b. Setting a Budget & Precept for 2021/22 (report attached)

10. Personnel Committee

- a. NJC Annual Pay Review & Award 2020 (report attached)

11. Future meetings

- a. **Venue / Location:** On-line (Zoom Professional)
- b. **Dates:** 4th January, 1st February and 1st March 2021;

ROADS, HEDGES & DITCHES

CHURCH ASTON PARISH COUNCIL

CAPC On-line Meeting 7th December 2020

Key Decisions

FINANCE

Item 9(a)(i) – to retrospectively approve a payment made since the last meeting of the Parish Council on 2nd November 2020:-

Payment	Cheque No.	Statute	Amount
Tom Adams (fruit trees)	On-line transfer	LGA 1972 s135	£90.00
WME (street lighting energy)	On-line transfer	LGA 1972 sch 14	£147.08

Item 9(a)(ii) – to note the statement of account which includes £150.00 income from the T&WC Borough Cllr Pride Fund.

Item 9(a)(iii) – to authorise the following payments:-

Payment	Cheque No.	Statute	Amount
HMRC (PAYE) – Nov 2020	On-line transfer	LGA 1972 s112	£82.20
Clerk's Salary (back-pay)	On-line transfer	LGA 1972 s227	£69.45
EoN – (street lighting maint)	On-line transfer	LGA 1972 sch 14	£560.12

Item 9(b) Setting a Budget & Precept for 2021/22

T&WC have requested notification of the proposed parish precept for 2021/22 by 1st February 2021.

A report to the agenda provides information to help Members to debate and decide upon your preferred option. This report should be read in conjunction with the finance report considered at your November meeting.

PERSONNEL COMMITTEE

Item 10 – NJC Annual Pay Review & Award 2020/21: the report attached was considered and approved by the Personnel Committee during November 2020. Implementation is subject to the Parish Council's endorsement.