

CLERK: Michael Atherton
ADDRESS: 53 Beechfields Way
 Newport
 Shropshire
 TF10 8QA



Tel: 01952 820241
E.mail: churchaston@gmail.com

Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 6th July 2015. The meeting commenced at 7.45 pm

Present: Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Brian Richards, Cllr Fiona McKeown, Cllr Pat Sansom, Cllr Billie Knight, & Cllr Mike Stansfield, Cllr Mike Stacey, & Cllr Marjorie Revill

Also in attendance: Mike Atherton: Clerk to CAPC

The Chairman welcomed Cllr Marjorie Revill as a new member of Church Aston Parish Council.

1.	Apologies	Cllr John Pay, and Borough Cllr Andrew Eade
2.	Declarations of Interest	None
3.	Public Session	No Members of the public present.
4.	Minutes of the last meeting	Minutes of the meeting held on 1 st June 2015 – proposed Cllr Paul Evans, seconded by Cllr M. Stansfield, and unanimously agreed.
5.	Matters Arising	<ul style="list-style-type: none"> a) Maintenance issues at former railway bridge – Agreed: Clerk to respond to Steve Hollins (T&WC) regards approaches, road bridge, & footbridge seeking reassurances about safety; b) S.106 funding for improvements to play area – Noted: awaiting a response from T&WC regards availability of maintenance funds for drainage works so that S.106 monies are available for enhancements; c) Parish Notice Boards: Now updated with new photographs. Need to manage & update content regularly; d) 20 mph public consultation response: matter now resolved; e) Village Hall – outstanding action to arrange publicity / photo-call ref cheque presentation.

PARISH PROJECTS & COMMUNITY MATTERS

6.	House Next to the School	Cllr Richards reported that a lot of work had been carried out including erection of a new storage area. Need to maintain active observations.
7.	Projects for the Parish	<p>(i) 20 mph Speed Limit: no further actions other than Clerk to contact Nick Kitchen (T&WC) for a scheme programme and also to provide copy details to Cllr Revill.</p> <p>(ii) Planters: Noted: that the watering contract had been awarded to a local contractor Oliver Needes;</p> <p>(iii) Wild Flower Planting Scheme: all four areas now seeded. An invoice was received from T&WC and payment made. Cllr Evans advised members that the areas require periodic re-seeding to sustain a colourful display;</p> <p>(iv) Closed Section of Churchyard: hedge-cutting & tree pruning now completed and invoice received / paid. Item resolved;</p> <p>(v) Street Lighting Contract: the Clerk reported details of a meeting with Eon and their contract proposal. Cllrs discussed various aspects of the proposal including seeking clarification on a number of points. Specifically, Eon to be asked to provide details of potential costs of moving to low energy lighting on a planned basis over a period of time. Regardless of responses to the points of clarification Cllrs felt that the proposal represented good value for money and they agreed to proceed with a 3-year cyclical maintenance contract commencing from 1st May 2015. The proposition was proposed by Cllr Paul Evans and seconded by Cllr Brian Richards with a unanimous vote in favour.</p> <p>Actions: Clerk to contact Eon to:</p> <ul style="list-style-type: none"> (i) confirm authorisation of award of contract on terms specified in the proposal; (ii) seek responses to the specific queries raised for reporting back to Cllrs in September. <p>(vi) Social Media: Cllr Evans informed members about information provided by 2Commune a web-site design company specialising in provision for parish & town councils. A budget quotation provided details of one-off development & training costs at ~£600.00 plus annual license costs at ~£400.00.</p> <p>Agreed: Clerk to circulate information to all parish Cllrs, all to read & review, and to look at the web-sites of other Parish Councils using this service. The clerk is to contact</p>

		<p>other web-site users of this product. Agreed: to report back in September 2015 for a decision on options and preferred way forward.</p> <p>Cllr Evans also reported on the prospects of developing a Church Aston face-book site which he agreed to produce and trial during the summer months with a review at the next CAPC meeting in September 2015. Members agreed to the trial proposals set out by Cllr Evans.</p>
<p>8.</p>	<p>Representatives Reports</p>	<ul style="list-style-type: none"> • Parish Newsletter (SS): noted that Cllr Richards had offered to assist Cllr S. Stacey with production of the next parish newsletter. • Village Hall (BK): Cllr Knight reported that roof repair works had now been completed and had been thoroughly tested during recent heavy downpours. It was reported that a fence between the village hall and a neighbouring property needed urgent repairs. Resurfacing of the car parking area was anticipated soon in light of progress of the Aldi (Newport) development. The Scouts had taken control of and then created a valuable learning & fun area beneath the former railway bridge. Finally, members of the village hall committee reiterated their appreciation for the grant contribution made for roof works by CAPC; • Rural Forum (PE): nothing to report; • Bus Users Group (BR): Cllr Richards provided a comprehensive update on proposed changes to services and related public information sessions being held around the borough by Arriva. His main concerns revolved around gaps in the proposed new services with two changes now required for travellers between Newport & Wellington. Services would also miss out several residential care homes or similar settings making it more difficult for older people to travel to / from services. An exhibition of proposals was scheduled to take place at Newport Library on 8th July. Cllr Richards to summarise for an article for the parish newsletter. <p>Cllr Richards concluded by advising that the Bus User Group had moved meetings to Wednesdays and that he was not available to attend therefore requesting a volunteer replacement – meetings are quarterly.</p> <ul style="list-style-type: none"> • Newport Regeneration Partnership & Shaping Places: nothing to report • T&WC: nothing to report

9.	Correspondence	<p>The clerk has received correspondence as follows:-</p> <ul style="list-style-type: none"> • A letter from Derek Tremayne confirming his attendance at the Civic Service to receive a Worthy Citizen's Award; • T&WC invoice & reminder regards payment for wild flower planting; • Email from Steve Hollins (T&WC) regards bridge maintenance; • Email acknowledgement from T&WC regards a formal complaint made by the Chairman concerning conduct of the Planning Committee and its Chairman; • Email from the Prudential Regulation Authority regards the Council's precept value and provisions to be made by them under the Financial Services Compensation Scheme; • Email from T&W regards consultation on a proposed new licensing policy; • BACS receipt from HMRC for the VAT reimbursement.
POLICY & PLANNING MATTERS		
10	Shaping Places / Newport Indicative Master-Plan	<p>Cllr S. Stacey reported that a draft 'local plan' with preferred site allocations was to be considered by T&WC Cabinet by end July 2015 with public consultation scheduled to follow thereafter.</p>
11.	Planning Applications	<p>Please see the monthly planning schedule.</p> <p>Cllr Simon Stacey (chairman) had attended T&WC Planning Committee on 26 June 2015 to present CAPC's response to TWC/2011/0871, and has subsequently made a formal complaint about the conduct of the Planning Committee chairman and some Planning Committee members.</p>
FINANCE & GOVERNANCE		
12	Accounts and Payments	<p>The Clerk reported verbally on the account balance at 1st July 2015.</p> <p>Quarter 1 Accounts Reconciliation were presented for approval and duly signed by Cllr S. Stacey & Cllr M. Stansfield (as authorised signatories).</p> <p>Cllrs authorised cheque no. 300216 relating to fees for the 2014/15 internal audit of accounts.</p>

13.	Personnel Committee	No matters for discussion however it was agreed to link consideration of training needs for the Clerk and Cllrs to proposals to explore further options for creating a parish website, and to introduce a parish face-book site.
14.	Compliance Matters	<p>The Clerk reported that the internal audit 2014/15 had been successfully concluded with no matters to report.</p> <p>The Annual Return 2014/15 and all related documentation, including additional information requested as part of a 5% sample <i>intermediate</i> audit, had now been submitted to external auditors Mazars.</p>
ROADS, HEDGES & DITCHES		
16	Roads, Hedges and Ditches	<ul style="list-style-type: none"> a. Cllr Evans commented on the excellent attendance at the Civic Sunday Service, the Worthy Citizen Award made to Mr Derek Tremayne, and media publicity opportunities. Agreed: Clerk to draft a press release asap; b. Cllr Stansfield noted that the temporary 'no access for construction traffic' signs had been vandalised / ripped down. Agreed: Clerk to contact David Coxhill at T&WC; c. Cllr Stansfield also noted that a street name plate at the junction of The Close and Greenvale had been damaged / removed. Agreed: Clerk to pursue with T&WC; d. Several Cllrs raised issues regard 30mph & 40 mph repeater signs. Agreed: Clerk to request replacements c/o T&WC; e. Regards items b – d, Clerk to notify the PC Lee Thomas of the neighbourhood policing team; f. Cllr Stansfield indicated that the cherry trees running along the edge of the play area at Wallshead Way needed pruning to give clear headroom. Agreed: Clerk to contact T&WC for action; g. Cllr McKeown reported that a resident had requested provision of a bus shelter at the stop adjacent the play area. Action: Clerk to add to the parish projects list and make contact with T&WC; h. Cllr Revill reported that residents of Wallshead Way would like to see a 20 mph speed limit introduced on Wallshead Way adjacent the play area. Cllr S. Stacey explained recent discussions with T&WC regards traffic issues and their commitment to carry out speed assessments in a number of locations including this section of Wallshead Way; i. Cllr Richards enquired about the status of The Folly following some remedial works carried out by T&WC to the road surface. Agreed: Clerk to contact T&WC to

		see if they will cut verges running alongside the roadway. j. Cllr S. Stacey provided a brief summary of a schedule provided by Rev Lee Wheeler for the Civic Service which was well received. Action: Clerk to contact the Rev Wheeler to see if she can produce a similar schedule for the annual Remembrance Service.
--	--	--

Date and time of next meeting confirmed as 6th September 2015 at Church Aston Church Hall starting at 7.40pm

Meeting closed at 9.45 pm

Signed Chairman:

Date: