**CLERK: Michael Atherton**

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| **Minutes of Church Aston Parish Council**Held at Church Aston Village Hall, Wallshead Way, Church Aston on Monday 7th July 2014. The meeting commenced at 7.40pm **Present:** Chairman Cllr Simon Stacey, Vice Chairman Cllr Paul Evans, Cllr Mike Stacey, Cllr Billie Knight,Cllr Fiona McKeown, and Cllr Mike Stansfield**Also in attendance:** Mike Atherton: Clerk to CAPC & T&WC Cllr Andrew Eade  |
| **1** | **Apologies** | Cllr John Pay & Cllr Brian Richards |
| **2** | **Declarations of Interest** | No declarations of interest |
| **3** | **Public Session** | No members of the public in attendance  |
| **4** | **Minutes of the last meeting** | Minutes of the meeting held on 2nd June 2014 – proposed Cllr Evans, seconded by Cllr M. Stacey, and unanimously agreed.  |
| **5** | **Matters Arising** | 7th May 2014 – noted with no matters arising  |
| **6** | **Councillor Vacancies** | No progress – agreed to advertise vacancies in local media. |
| **7** | **Administrative Matters** | (i) Proposed Amendment to Standing OrdersCllr Evans proposed an amendment to standing orders to ensure that all business raised with CAPC receives an appropriate response – see note circulated to members of CAPC by the Clerk.Members considered various aspects of detailed requirements. **Agreed:** Clerk to draft a formal motion for consideration at the September meeting. |
| **8** | **House Next to the School** | Cllr Evans provided an overview of the current situation. It was noted that whilst the site remains untidy there has been no recent evidence of rats. The planning enforcement officer (David Jones) had indicated that he had pursued the matter as far as was possible. Cllr Eade advised that he has a scheduled meeting with an Environmental Health Officer (Brian McMillan) in the following week and that he would seek confirmation that the issue of vermin was now resolved. **Action:** Clerk to circulate updates. |
| **9** | **Projects for the Parish** | **(i) SIDS / ‘Twenty is Plenty:** The clerk reported that traffic sensors are now in place, and that the results from the traffic count / speed survey would be shared with CAPC. Nick Kitchen (T&WC) had contacted the Clerk and had confirmed in principle provision of an advisory speed restriction scheme in the vicinity of Church Aston Infants School. **Agreed:** the Clerk to pursue NK to seek confirmation of scheme details and costs. **(ii) Planters** – Members discussed a number of minor refinements to conclude a successful scheme. **Agreed:** Clerk to contact Broxap to obtain prices for touch up paint. **Agreed:** Clerk to determine whether the removed bollard at the entrance to the Church Hall car park is to be replaced or alternatively the surface repaired? **Noted:** Cllr Stansfield offered to turf the un-made area around the planter adjacent the bus stop. **Agreed:** Clerk to confirm the costs of securing the planters to the concrete bases.**(iv) Closed Section of Churchyard:**  Four quotations requested for maintenance works – only MBGS had responded with a quotation in the sum of £670 to strim and remove grass. A second stage quotation would be provided for levelling the ground once the grass had been removed and a proper assessment of works required had been made. Clerk to seek a price from local contractors for removal and disposal of 6 bags of green waste located in the Church Hall car park.**(v) Brocton War Memorial:** a purchase order has now been issued to MBGS to carry out the works. **Agreed:** a sample cleaning area to be carried out in close cooperation with Cllr Richards, and that all works are to be completed by end September in time for Civic Sunday on 5th October 2014.**(vi) Street Lighting:** discussions about potential options are ongoing withthe lead street lighting officer at T&WC. **Action:** In light of recent correspondence regarding invoicing & payments for street lighting maintenance members asked the Clerk to clarify the duration of the street lighting maintenance contract. |
| **10** | **Great War – 100 year anniversary** | Cllr Knight reported on progress for the WW1 display / exhibition on Sunday 5th October. Additional photographs had been received from Don Langford and from Timothy Armstrong. Cllr Mike Stansfield offered use of a display stand.  |
| **11** | **Planning** | **(a) Newport South ‘Indicative Master-Plan’**No update in the absence of Cllr Pay **(b) Planning Applications*** + **TWC/2011/0632** – an application for a food-store etc. at Audley Avenue (the Classic Furniture site). Outcome of the Court of Appeal hearing was noted, written judgement now publicly available;
	+ **TWC/2011/0821** – outline application for ~285 houses on land off Wellington Road (Grove Farm) – now approved & phase 1 construction has commenced;
	+ **TWC/2011/0827** – an outline application for ~215 houses on land off Audley Avenue (to the side and rear of Newport Cemetery) – now approved;
	+ **TWC/2011/0871** an outline application for ~350 houses, a care village, and ~11 acres of land for employment use – now approved, SoS has confirmed that he will not be calling-in this application. Cllr Eade requested to ‘green card’ this application, ensuring the decision is not delegated to officers;
	+ Noted that an application made by Aldi (former Focus site) had now been approved.
	+ **TWC/2011/0916** – the so called Sainsbury application is subject of a second planning public inquiry early in 2014;
	+ **TWC/2014/0273** – provision of ~32 dwellings on land adjacent to The Barns. Noted that a representation was made by the Clerk on behalf of CAPC. Cllr Eade seeking to reduce densities and S.106 obligations.
	+ **TWC/2014/0348** – application for 4 poultry units and associated development. A representation has been made by CAPC.
	+ **TWC/2014/0415 –** proposals to build 17 homes on land at The Knoll. A representation has been made by CAPC.

**(C) Shaping Places**It was noted that Cllr Pay had drafted a consultation response on behalf of CAPC which the Clerk had formally submitted to T&WC by the consultation deadline.  |
| **14** | **Personnel Committee** | No matters to report.  |
| **16** | **Correspondence** | The clerk has received correspondence as follows:-1. Came & Company – insurance renewal notice
2. T&WC planning consultation letter ref: TWC/2014/0415 a proposed housing development at The Knoll;
3. Katrina Baker – confirmation of completion of the internal audit for 2013/14 accounts;
4. Factor 21 (North) Ltd – ref: future payment arrangements for the street lighting maintenance contract;
5. Request for a grant from Dance Connection;
6. Invitation & agenda from Katrina Baker for the Parishes Forum;
7. T&WC planning – confirmation that an application at 12 Pinewoods was approved (0332);
8. T&WC – notice of road closure on Littlehales Road for STW improvements.

All correspondence noted. |
| **17** | **Representatives Reports** | **Parish Newsletter (SS):** next edition due in September to include a flyer for Civic Sunday. Brief discussion on numbers required for distribution. **Village Hall (BK/MS):** MS reported that bookings are good however there are a number of ongoing maintenance / refurbishment issues i.e.(entrance doors & leaking roof). The next VHC meeting on 7th August to consider options to make a bid under T&WC’s Community Pride Fund**Rural Forum (PE):** Nothing to report**Bus Users Group (BR):** A report on behalf of Cllr Richards confirmed retention & improvement of a Telford Town Centre Bus Station, plus improving bus services to PRH survey and potential use of S.106 monies to improve bus services.**Newport Regeneration Partnership (JP):** Nothing to report**Shaping Places (JP):** Nothing to report**T&WC (AE):** Nothing to report |
| **18** | **Accounts Payable of the Clerk’s salary and expenses** | Clerk reported on payments authorised since the June meeting: * Broker Network Ltd (Insurance) £292.98
* WME (St. Lighting energy) £319.02
* Clerk’s monthly salary

Current balance of account at 07/07/14 is £27,008.23 In addition the Clerk reported on invoices received / payments requested in respect of:* Factor 21 (North) Ltd £306.55
* T&WC (poppy seeds & planting) £50.00
* Clerk’s back-pay (Jan (part) to May) £43.59
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| **19** | **Roads, Hedges and Ditches** | Cllr Knight share with members concerns that had been expressed to her in confidence regarding nuisance caused by dog barking – agreed to monitor for now and review;Cllr Evans reported on the overgrown verge at the junction of Liddle’s Bank and the A518 by-pass. He had already made contact with T&WC to get the grass cut urgently in light of previous road safety concerns at this junction;Issues of concern were reported about a trip hazard caused by a hole in the footway on the route from the former railway bridge to the school, and also regarding a traffic sign post that had been located adjacent the school entrance on the narrowest part of the footway further limiting safe access. **Agreed:** Clerk to email Gareth Pegg to seek a resolution asap. |

**Date and time of next meeting confirmed as 1st September 2014 at the Church Hall starting at 7.40pm**

Meeting closed at 9.10pm

Signed Chairman: Date: