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| **Minutes of Church Aston Parish Council**  Held at Church Aston Village Hall, Wallshead Way, Church Aston on Monday 5th January 2015. The meeting commenced at 7.40pm  **Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Fiona McKeown, Cllr Billie Knight, Cllr Brian Richards, Cllr John Pay, Cllr Mike Stansfield, Cllr Mike Stacey & Cllr Pat Sansom  **Also in attendance:** Mike Atherton: Clerk to CAPC | | |
| **1** | **Apologies** | Borough Cllr Andrew Eade |
| **2** | **Declarations of Interest** | None |
| **3** | **Public Session** | No Members of the public present |
| **4** | **Minutes of the last meeting** | Minutes of the meeting held on 1st December 2014 – proposed Cllr Paul Evans, seconded by Cllr John Pay, and unanimously agreed. |
| **5** | **Matters Arising** | 1st December 2014  Cllr Richards noted omission of a proposed replacement litter bin on the school side of the former railway bridge – agreed Clerk to contact Adrian Corney to include in the programme.  3rd November 2014   * Request for litter bins at various locations in Church Aston – clerk to report back on progress * Repairs to footway over the former railway bridge – Cllr Eade to report back on progress * S.106 funding for improvements to play area – clerk to pursue flooding issues |
| **6** | **Councillor Vacancies** | Nothing to report. |
| **7** | **Administrative Matters** | **(i) Meeting Dates 2015 –** agreed to meet on Monday 13th April and 11th May in the school. Cllr McKeown to provide clerk with contact details.  **(ii) Precept Forms –** the chairman and two members signed the completed T&WC precept authorisation form for 2015/16. Clerk to return to T&WC as soon as possible.  **(iii) Street Lighting Contract –** the clerk provided a verbal update on the current situation i.e. notices, temporary arrangements, future options and approach. The Chairman and Cllr Richards were nominated to accompany the clerk in talks with Newport Town council regarding one option for future arrangements for street lighting R&M.  **Actions agreed:** clerk to arrange a joint meeting with NTC as soon as practical. |
| **8** | **House Next to the School** | Ongoing situation noted with no further progress noted. Agreed to wait for an update from Cllr Eade at the next meeting. |
| **9** | **Projects for the Parish** | **(i) SIDS / ‘Twenty is Plenty:** schemes options not yet completed. **Agreed:** clerk to invite Nick Kitchen (T&WC) to the February 2015 meeting.  **(ii) Planters:** still awaitingMBGS fitting of the L shaped brackets and insertion of a dry mix under the planter adjacent to the Church Hall us stop.  **(iii) Closed Section of Churchyard:**  site meeting with reps from David Gough Landscapes had taken place and quotation now awaited. Members discussed origins of this proposed initiative and noted potential sensitivities of undertaking the works. **Agreed:** clerk to contact Leonie Wheeler to discuss need, approach and sensitivities. Also to discuss arrangements for removal of the green waste sacks in the Church Hall car park.  **(iv) Street Lighting:** Members expressed appreciation for the work undertaken byEon, and discussed future arrangements per item 7(iii) above  **(v) Poppy Planting Scheme:** sCllr Evans confirmed that the seed brochures had been delivered and presented options for consideration by members. Cllr Evans also indicated the proposed approach to taking this project forward. **Agreed:** clerk, in consultation with Cllr Evans, to liaise with T&WC regards choice of mix, areas to be planted, related costs, and timing of work  **(vi) Options for new projects:** main new project centre on (a) potential grant support for structural improvements at the village hall, plus (b) ongoing maintenance requirements for the church yard. |
| **10** | **Planning** | **(a) Newport South ‘Indicative Master-Plan’**  Cllr Pay reported that the steering group working on behalf of NRP had initiated a ministerial visit and that the outcome of a funding bid was still awaited. Formal allocation of additional employment land by T&WC remains unresolved at present.  **(b) Planning Applications**   * + **TWC/2011/0632** – an application for a food-store etc. at Audley Avenue (the Classic Furniture site) – a recent application for a shift in the balance of comparison vs convenience goods was noted;   + **TWC/2011/0821** – (Grove Farm) noted that second phase housing construction has now commenced;   + **TWC/2011/0827** – an outline approval for ~215 houses on land off Audley Avenue (to the side and rear of Newport Cemetery) – St. Modwen’s trying to sell this site;   + **TWC/2011/0871** an outline application for ~350 houses, a care village, and ~11 acres of land for employment use – now superseded in part by withdrawal of the supermarket element and replace with a new application for housing. Local Access Forum to discuss & advise on footpath issues;   + **TWC/2014/0273** – proposals for 26 dwellings on land adjacent to The Barns now approved. S.106 agreement requires consultation with CAPC on £15k play scheme. **TWC/2014/0348** – application for 4 poultry units and associated development – now approved and awaiting consultation on the access arrangements. Also noted that Hutchison Way has been severed by ground works.   + **TWC/2014/0415 –** o/line application for 17 homes on land at The Knoll - S.106 agreed and now approved. |
| **11** | **Personnel Committee** | No matters to report. |
| **12** | **Correspondence** | The clerk has received correspondence as follows:-   * Letter from Telford Mind seeking a grant towards replacement heating system costs; * Letter from T&WC relating to setting of the precept and deadlines for notification; * Letter from T&WC relating to costs to parishes for contested / uncontested elections in May 2015, * Letter from T&WC confirming that o/line planning approval had been granted for The Knoll; * Letter from Bill Titley thanking CAPC for the grant awarded to St. Andrew’s Village Hall. * Plus various email correspondence previously circulated to Councillors for information and / or comments. |
| **13** | **Representatives Reports** | * **Parish Newsletter (SS):** January 2015 edition of the newsletter is nearing completion and will be published shortly; * **Village Hall (BK):** provided brief feedback from the VHC following recent issues.Identified need for a handyperson and confirmed that the VHC are exploring options.AGM to beheld on 5th February – new members are welcomed. * **Rural Forum (PE):** nothing to report; * **Bus Users Group (BR):** Cllr Richards had not been able to attend the meeting on 8th December but reported that issues concerning scheduling of services 418 and 55 had now been resolved helping to improve access for Church Aston / Newport residents to the PRH; * **Newport Regeneration Partnership (JP):** see earlier notes at item 10(a),next NRP meeting scheduled for 13th January 2015; * **Shaping Places (JP):** T&WC still projecting consultations on draft plan proposals for June / July 2015; * **T&WC (AE):** nothing to report. |
| **14** | **Accounts Payable and the Clerk’s salary and expenses** | The Clerk advised that the account balance at 31st December was £26,518.67.  Councillors S. Stacey and M. Knight authorised the 3rd quarter account reconciliation.  **Cheques:**  3001886 – WME £302.15 (st. lighting energy) |
| **16** | **Roads, Hedges and Ditches** | 1. Cllr Pay advised that the Local Access Forum would be advising on a modification order concerning footpaths across the ‘Sainsbury’ site; 2. Cllr McKeown informed colleagues about a recent enquiry regarding availability of shop premises in Church Aston; 3. Cllr Stansfield reported that a well-established holy hedge off Church Aston Hill had been chopped back and enquired if there were any restrictions / controls. **Agreed:** Clerk to raise with Adrian Corney (T&WC); 4. Cllr Richards commented on a need to more actively manage the parish noticeboards, & Cllr Mike Stacey agreed to bring his camera to the next meeting regards Cllr pictures; 5. Cllr Knight reported that there was no timetable in the bus shelter adjacent the village hall. **Agreed:** clerk to contact Arriva / T&WC. |

**Date and time of next meeting confirmed as 2nd February 2015 at the Church Hall starting at 7.40pm**

Meeting closed at 9.20 pm

Signed Chairman: Date: