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### Minutes of Church Aston Parish Council

Held at the Church Hall, Church Aston on Monday 5<sup>th</sup> September 2016. The meeting commenced at 7.40 pm

**Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Pat Sansom, Cllr Mike Stansfield & Cllr Brian Richards.

**Also in attendance:** Mike Atherton: Clerk to CAPC

1.	<b>Apologies</b>	Cllr John Pay, Cllr Fiona McKeown, Cllr Majorie Reville, Cllr Billie Knight & Borough Cllr Andrew Eade
2.	<b>Declarations of Interest</b>	None
3.	<b>Public Session</b>	No members of the public present
4.	<b>Minutes of the last meeting</b>	Minutes of the meeting held on 4 <sup>th</sup> July 2016 were proposed by Cllr Paul Evans, seconded by Cllr Brian Richards, unanimously agreed, and signed by the Chairman as a correct record of the meeting.
5.	<b>Matters Arising</b>	<p>a) <b>Area under the former railway line:</b> noted that the area appears to be tidier. Agreed: to maintain a watching brief;</p> <p>b) <b>Millennium Stones:</b> in addition to previously reported issues a problem of vertical cracking had been identified in the boundary stone located where Church Aston Road meets Wellington Road. Various solutions were considered including use of epoxy resins and straps. Cllr Richards offered to obtain budget quotations for the straps. The Clerk was asked to contact a monumental mason for assessment of damage, and Cllr Stacey agreed to see if he could locate details of the quarry suppliers;</p> <p>c) <b>Wellington Road Speed Limit:</b> following further consideration of a range of longstanding issues the Clerk was asked to chase up responses to requests for improved signage &amp; sign maintenance, and for speed assessments on Wellington Road. He was also asked to pursue a request for a speed assessment and siting of a SIDs on Wallshead Way;</p>

		d) <b>Newport Library:</b> this item to be carried forward to the 2017/18 budget process. Cllr Evans asked the Clerk to contact the Clerk of Newport Town Council to see what measures they will introduce to ensure that the town & parishes contributions are actually spent on the Library Book Fund.
<b>PARISH PROJECTS &amp; COMMUNITY MATTERS</b>		
6.	<b>House Next to the School</b>	The Clerk was asked to ensure actions from T&WC Environmental Health Services and also to contact the Planning Enforcement Service for a review of the situation.
7.	<b>Projects for the Parish</b>	<p>a) <b>20 mph Speed Limit:</b> it was noted that following improvements to road surfaces the 20 mph scheme had been partially implemented. The Clerk was asked to chase up completion of physical works, and also to confirm the date on which the traffic order becomes effective.</p> <p>b) <b>Planters:</b> it was agreed that the planters still look good. Cllr Richards proposed and Cllr Evans seconded a proposal to set a budget of £200 for winter pansies and replacement compost which was unanimously approved. It was agreed the Clerk should liaise with the Gardening Club to arrange all necessary replanting takes place early in October.</p> <p>c) <b>Wild Flower Planting Scheme:</b> it was agreed to resolve this item until February 2017 meeting. Some areas had not been as successful as last year however members acknowledged the value of this initiative and want it to continue.</p> <p>d) <b>Street Lighting Contract:</b> having previously agreed in principle to change all street lighting to low energy LED lighting members considered funding options for a range of schemes and repayment periods. Following careful consideration Option 1 was agreed i.e. all non-dimmable LED lighting unless there are clear grounds for exception. Members discussed the level of funding required for these capital works and the period over which it should be repaid. It was agreed to apply to DCLG for approval to borrow the full amount plus a 10% contingency equal to £17,600 with repayments to be made over 5 years. The above were proposed by Cllr Stacey and seconded by Cllr Evans with members unanimously in favour.</p> <p>The Clerk was asked to contact EoN to see if timers can be fitted with photovoltaic cells, and to seek a full specification for these works to assist preparation of tender documents.</p>

		<p>e) <b>Social Media</b></p> <p><b>Face-book:</b> continued increasing usage noted</p> <p><b>Web-site:</b> the Clerk provided a brief update on progress and likely completion date. <a href="http://www.churchaston-pc.gov.uk">www.churchaston-pc.gov.uk</a> domain has been acquired for the site. Clerk and Cllr Evans to attend training with T&amp;WC on 15 September. Cllr Stacey to participate in a follow-up training session. Agreed: to circulate the web-link to all members.</p>
8.	<b>Representatives Reports</b>	<p><b>Parish Newsletter:</b> call for items for the next edition.</p> <p><b>Village Hall:</b> despite her absence due to ill health Cllr Knight provided a written report setting out key information about the Village Hall. The most significant items are continued efforts to raise funds for improvements to the car park surface, and proposals for further internal renovations to help maintain and improve the facility.</p> <p><b>Newport Regeneration Partnership:</b> next meeting scheduled for 13 September 2016.</p> <p><b>Rural Forum:</b> nothing to report.</p> <p><b>Bus User Group:</b> last meeting held on 20 July with nothing new of significance to report.</p> <p><b>T&amp;WC:</b> despite his absence Cllr Eade had asked that members be informed about proposed waiting restrictions which are to be introduced at the junction of Newtown and Greenvale.</p>
9.	<b>Correspondence</b>	<p>The clerk reported on various email and written correspondence received since the last meeting including:-</p> <ol style="list-style-type: none"> <li>1. A letter from Mrs Sylvia Stening with copy T&amp;WC letter about the Wallshead Ward and location of polling station. Relevant issues were discussed and a form of response was agreed – Clerk to action;</li> <li>2. A request for town &amp; parish councils to support a campaign for T&amp;WC to adopt civil parking enforcement powers. Proposed Cllr Evans, seconded Cllr Stansfield &amp; approved by a majority (1 abstention). Clerk to action;</li> <li>3. A renewal form from EoN for the annual renewal of the Street Lighting Contract. Following brief discussion renewal of the contract was agreed and the renewal form signed by Cllr Stacey (Chairman) on behalf of the Parish Council.</li> </ol>

## **POLICY & PLANNING MATTERS**

<b>11.</b>	<b>Local Plan 2016/31</b>	Formal confirmation of dates for the public inquiry are still awaited
<b>12.</b>	<b>Planning Applications</b>	A copy of the latest Planning Schedule (Sept 2016) had been distributed with the agenda. Members provided comments as appropriate on individual applications

## **FINANCE & GOVERNANCE**

<b>13.</b>	<b>Accounts and Payments</b>	The Clerk (i) confirmed the balance of Account as at 5 <sup>th</sup> September 2016, (ii) confirmed details of accounts settled since the last meeting, and (iii) requested cheque signatures for 2 accounts requiring payment.
<b>14.</b>	<b>Personnel Committee</b>	No matters to report
<b>15.</b>	<b>Compliance Matters</b>	No matters to report

## **ROADS, HEDGES & DITCHES**

<b>16</b>	<b>Roads, Hedges and Ditches</b>	<p>Cllr Evans commented on a series of locally held awareness sessions relating to the community based defibrillators. Cllr Evans and Cllr Richards had attended a session but overall uptake had been relatively low. It was agreed that Cllrs would promote this opportunity in the community;</p> <p>Cllr Richards asked what progress had been made regards signing of the defibrillator on the Church Hall. Clerk to contact Bill Titley to advise that CAPC will fund these signs;</p> <p>Cllr Stansfield enquired about progress in replacing the open top bins on the play area and providing a new lidded bin at the entrance from Newtown. The Clerk advised that these matters had been requested through T&amp;WC's on-line reporting system with an earlier email request direct to Adrian Corney. Clerk to chase up with T&amp;WC;</p> <p>Cllr Richards reported heavy vegetative growth on Brown's Bridge. Clerk to report to T&amp;WC for action.</p>
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**Date and time of next meeting confirmed as 3<sup>rd</sup> October 2016 at Church Aston Church Hall starting at 7.40pm**

Meeting closed at 9.40 pm  
Signed Chairman:

Date: