**CLERK: Michael Atherton**

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| **Minutes of Church Aston Parish Council**Held at Church Aston Village Hall, Wallshead Way, Church Aston on Monday 2nd February 2015. The meeting commenced at 7.40pm **Present:** Cllr Simon Stacey (Chairman), Cllr Paul Evans (Vice Chairman), Cllr Fiona McKeown, Cllr Billie Knight, Cllr Brian Richards, Cllr John Pay, Cllr Mike Stansfield, Cllr Mike Stacey & Cllr Pat Sansom**Also in attendance:** Mike Atherton: Clerk to CAPC  |
| **1** | **Apologies** | Borough Cllr Andrew Eade |
| **2** | **Declarations of Interest** | None |
| **3** | **Public Session** | Ms Marjorie Revill attended the meeting to observe proceedings – having indicated an interest in co-option to a vacant Cllr position. |
| **4** | **Minutes of the last meeting** | Minutes of the meeting held on 5th January 2015 – proposed Cllr Brian Richards, seconded by Cllr Paul Evans, and unanimously agreed.  |
| **5** | **Matters Arising** | 2nd February 2015* Request for litter bins at various locations in Church Aston – 4 now approved
* Repairs to footway over the former railway bridge – scheme scheduled to start on 16th February
* S.106 funding for improvements to play area – clerk to pursue flooding issues separate to improvements scheme proposals
* Parish Notice Boards – improving management of content
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| **6** | **Councillor Vacancies** | Nothing to report. |
| **7** | **T&WC Budget Proposals & Consultation** | The Clerk provided a brief overview of an email received from the leader of T&WC regarding their budget process and consultations.A schedule of major investments through to 2016/17 was provided and discussed with a view to the parish council potentially bidding for various initiatives including options such as village hall roof repairs, improved public cleansing services / initiatives, etc.Cllr Stansfield commented on the poor state of footways and roads throughout the village and it was agreed to ask T&WC to carry out a thorough survey. **Action:** Clerk to arrange a walkabout with Gareth Pegg and Cllr Paul Evans.An option to support or even lead a bid to the community pride fund to help repair the village hall roof was discussed. Action: Clerk to write to Phil Gillum, Chairman of the village hall committee to reassure him that the parish council will consider favourably a bid for funding at the right time for a CAPC grant and support a bid to T&WC or others for grant funding to repair the roof.Cllr Evans raised the issue of T&WC providing ‘free’ bulk waste collections in Newport but not offering a comparable service for other areas including Church Aston. When T&WC were asked about fairness equality of service provision they had indicated the scheme was a trial initiative. **Agreed:** to maintain a watching brief. |
| **8** | **Administrative Matters** | **(i) Revised Meeting Dates 2015 –** the following meeting arrangements have been made to avoid bank holidays * 7.00 pm Monday 13th April – Church Aston School
* 7.00 pm Monday 11th May – Church Aston School

**(iii) Street Lighting Contract –** the chairman and clerk met with NTC town Clerk and discussed a preferred option of CAPC replicating the Newport contract & terms. This was supported in principle and would be reported to NTC on 11th February. Separately, Eon have accepted the proposal in principle **Actions agreed:** clerk to proceed with arrangements provided CAPC remain independent of NTC and the contract rates remain as quoted.  |
| **9** | **House Next to the School** | Ongoing situation – nothing to report.  |
| **10** | **Projects for the Parish** | **(i) SIDS / ‘Twenty is Plenty:** Nick Kitchen attended the meeting to explain options for (i) a 20 mph limit costing £2,860, or (ii) a 20 mph speed zone costing £3,460. Recent survey data indicates both options to be relevant. NK provided details of respective scheme costs – parish council to fund the scheme at above costs less ~£700 legal costs for the traffic regulation order which T&WC would cover.Councillors discussed various aspects of the respective schemes including impact on traffic speeds, utilising existing street furniture, power supplies, pre-consultations, etc.Option 1 (speed limit) was proposed by Cllr Richards, seconded by Cllr Evans and unanimously approved by all Councillors.**Action:** Clerk to thank Nick Kitchen for his time and contribution to the meeting and to formally notify him of the decision. Clerk to draft a pre-consultation letter for circulation to residents after signing off with councillors and NK.**(ii) Planters:** minor works remain outstanding. **Action:** Clerk to pursue with MBGS. Clerk to obtain quotes plants and watering for summer 2015 **(iii) Closed Section of Churchyard:**  Cllr Richards and the Clerk to meet with The Rev Leonie Wheeler and Anne Whitfield to discuss appropriateness of the scheme proposed and potential alternative initiatives that would help improve church yard maintenance. **(iv) Wild Flower Planting Scheme:** agreed to go for the Rainbow perennials, noted need for annual re-sowing and after-care. PE/Clerk to confirm suitability with T&WC. An annual budget in the order of £550 to £600 p.a. is required. Cllr Evans proposed a budget be approved for 2015 only at this stage. The proposal was seconded by Cllr Richards and unanimously agreed. Agreed: subject to clarification of suitability Cllr Evans and the Clerk to coordinate implementation with contacts at T&WC.**(vi) Options for new projects:** Cllrs discussed an option to introduce bollards to protect the grass verges at Wellington Road following recent damage by construction site traffic. It was suggested that the damage was caused because of access difficulties during road works at the entrance to the site. **Agreed:** to review once the developments have progressed.  |
| **11** | **Planning** | **(a) Newport South ‘Indicative Master-Plan’**Cllr Pay reported that following a recent ministerial visit it had been announced that government were making more funds available via LEPs for agri-tech developments like that proposed for Newport. The Vice Chancellor at HAU had agreed to bid for the balance of funding required for the initiative. A key challenge now was to embed the proposals in the local plan.  **(b) Planning Applications*** + **TWC/2011/0632** – approval for a food-store at Audley Avenue (former Classic Furniture site). Recent application to increase proportion of comparison goods noted;
	+ **TWC/2011/0821** – (Grove Farm) second phase housing construction has now commenced;
	+ **TWC/2011/0827** – outline approval for ~215 houses on land off Audley Avenue (to the side and rear of Newport Cemetery). St. Modwen’s trying to sell this site;
	+ **TWC/2011/0057** an application for housing on the former supermarket site. Cllr Pay to draft a consultation response. Continuing discussions with the Local Access Forum regards footpath issues;
	+ **TWC/2014/0273** – approval for 26 dwellings on land adjacent to The Barns. Recent application for determination of reserved matters.
	+ **TWC/2014/0348** – approval for 4 poultry units and associated development subject to confirmation of access design & traffic management scheme.
	+ **TWC/2014/0415 –** o/line application for 17 homes on land at The Knoll - S.106 agreed and now approved.
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| **12** | **Personnel Committee** | No matters to report.  |
| **13** | **Correspondence** | The clerk has received correspondence as follows:-* Eon reference contact details and reporting arrangements for street lighting R&M;
* Unity Trust Bank reference changes in payment processes;
* Shropshire Council regards faulty street light in the parish;
* Leader of T&WC outlining budget proposals for 2015/16 and beyond;
* WME January Newsletter confirming a 4% reduction in electricity tariffs;
* SLCC offering a finance course for parish clerks and members on 10/02/2015;
* Various emails from T&WCVS – agreed to provide copies to Cllr Knight;
* Factor 21 remittance advice reminder;
* Plus a variety of emails forwarded to Cllrs for information.
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| **14** | **Representatives Reports** | * **Parish Newsletter (SS):** January 2015 edition of the newsletter now distributed. Need someone to distribute in Chetwynd Aston & Woodcote – various names and contacts mentioned;
* **Village Hall (BK):** AGM to beheld on 5th February
* **Rural Forum (PE):** nothing to report;
* **Bus Users Group (BR):** nothing to report;
* **Newport Regeneration Partnership (JP):** see earlier notes regards Audley Avenue agri-tech developments;
* **Shaping Places (JP):** Nothing to report;
* **T&WC (AE):** nothing to report.
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| **15** | **Accounts Payable and the Clerk’s salary and expenses** | The Clerk reported on the account balance at 31st January 2015. Members noted cheque payments made since the last meeting:-* 300189 Eon dated 16/01/15
* 300190 WME dated 16/01/15

…and signed cheque payments as follows:-* 300191 Eon dated 02/02/15
* 300193 Readwell Press 02/02/15
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| **16** | **Roads, Hedges and Ditches** | 1. Cllr Evans invited colleagues to give early consideration to the parish Worthy Citizen Awards and commented on an individual within the parish who merits recognition.
2. Cllr Evans endorsed earlier comments by Cllr Stansfield regarding a need to survey roads and footpaths within the parish. Action: clerk to arrange a walkabout with Gareth Pegg;
3. Cllr Evans invited views on an option to create a parish face-book site. Members discussed various aspects of the option and Cllr S. Stacey agreed to investigate further.

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**Date and time of next meeting confirmed as 2nd March 2015 at the Church Hall starting at 7.40pm**

Meeting closed at 9.30 pm

Signed Chairman: Date: